

# Elizabeth Turner

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## Profile

Student seeking part time/temporary employment to fit in with studies. Looking for employment opportunities in customer care particularly within retail and hospitality. Previous experience gained in fashion retail and bar work. Friendly and professional with a proven ability to provide first class customer care.

## Qualifications

Mid Wales Institute of Higher Education 2016 - 2019  
**BA (Hons) Business with Fashion**

The Willows Comprehensive 2011 - 2016  
**3 A Levels** Business (B) Art (B) History (D)  
**9 GCSEs** (Grade A-C) including: Maths (C) English (B), IT (C), Science (B/B)

## Employment

**Bar Assistant** (part time) The Bell Jun 2016 - Sep 2016  
Served customers and involved in taking food orders for the pub restaurant. Demonstrated flexibility and team work and the ability to work under pressure, particularly in busy periods.

**Customer Care Assistant** (part time) Good Look Nov 2015 - Jan 2016  
Assisted and advised customers providing excellent customer service. Experience gained in stock merchandising and display, ordering stock, cash handling and promoting campaigns.

## Voluntary Experience

Student volunteering project – Part of a team of 6 'A' Level students who participated in a community art project creating an art installation for a local school for pupils with special needs. Key part of the project was to work with children with a variety of learning needs. Demonstrated good interpersonal skills, patience, excellent team spirit and project management.

## Skills

**Communication** Effective communicator with good customer service awareness developed in retail and hospitality roles. Ability to deal with customers in a professional and friendly way.

**Teamwork** Self-reliant person who can work individually using my own initiative and as part of a team. Team work was an essential part of my job in retail and bar work where flexibility and mutual support was paramount in busy times and to reach sales targets.

**IT** Excellent computer skills with proficiency in Microsoft Office, Word, Excel and PowerPoint. Some experience of data entry when ordering stock whilst working in retail.

## Interests & Achievements

Fashion and jewellery making.

**References** Supplied on request